

Nursing User Manual Version 4.0

Change Pages for Patch NUR*4.0*45

Department of Veterans Affairs

Vista Health
Systems Design & Development



May 2018

Table of Contents

- 1. Document Purpose.....1**
- 2. Scope of Patch NUR*4.0*451**
- 3. Updates to Nursing User Manual Version 4.01**
 - 3.1. Section 3: Clinical / Chapter 2: Patient Assignments 1
 - 3.2. Section 3: Clinical / Chapter 6: Miscellaneous Reports..... 2

1. Document Purpose

This document presents the new functionality provided by Patch NUR*4.0*45 and should be considered an update to the content contained in the existing Nursing User Manual Version 4.0 (1997, updated 2000) PDF file. The new material presented in this document is provided in lieu of inserting revisions directly into the text of the existing Nursing User Manual Version 4.0 because no editable (MS Word) document can be located.

2. Scope of Patch NUR*4.0*45

Patch NUR*4.0*45 modifies the Nursing Patient Care Assignment Worksheet to display only the last four digits of each patient’s Social Security Number (SSN) and to remove the admitting diagnosis from the worksheet and replace it with the text “ON FILE.” Additionally, the Nursing End-of-Shift Report is modified to display oxygen levels with the patient’s vital signs, add a line of header information to clarify the purpose of the report sections, include new assessment categories that guide clinical staff when documenting patient problems, and hide contact information for the Attending Physician.

3. Updates to Nursing User Manual Version 4.0

The enhancements provided by patch NUR*4.0*45 impact two chapters in Section 3 (Clinical).

3.1. Section 3: Clinical / Chapter 2: Patient Assignments

Patch NUR*4.0*45 modifies the Nursing Patient Care Assignment Worksheet to protect confidential patient information and help ensure patient privacy.

- Displays only the last four digits of each patient’s Social Security Number (SSN) on the worksheet. The full SSN no longer displays.
- Removes the admitting diagnosis from the worksheet and replaces it with the text “ON FILE.”

DEC 22, 2016	PATIENT CARE ASSIGNMENT/WORKSHEET	PAGE: 1							
UNIT: 6A (920)									
TOUR: -----									
STAFF: -----									

RM/BED: 6A-211-2	BEDSECTION: MED	ADM: DEC 20,2016@08:43:25							
NAME: TEST,TEST E	SSN: 2470	PHYSICIAN: DWYER,DANIEL H							
CATEGORY:	FACTORS: ()								
ADMITTING DIAGNOSIS: ON FILE									
REACTIONS: DICLOFENAC (adv rxn)									
ADL	SAFETY	BATH	DIET	BP	TPR	WT	TREATMENTS	I/O	OTHER
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----
-----	-----	-----	-----	-----	-----	-----	-----	-----	-----

Patient Care Assignment Worksheet Modifications

3.2. Section 3: Clinical / Chapter 6: Miscellaneous Reports

Patch NUR*4.0*45 enhances the Nursing End-of-Shift Report to facilitate communication between staff when shifts change and to help ensure patient privacy.

APR 1, 2014@14:39		END-OF-SHIFT REPORT UNIT: L-2N		TOUR: 7:00-15:00		PAGE:1
SITUATION	BACKGROUND	ASSESSMENT	RECOMMENDATION	New header row		
ROOM-BED/NAME/SSN/ SPECIALTY/DIET/ALLERGIES	ADMITTING DX/ DATE/MDs	PT [CAT]	LATEST VITALS	PATIENT PROBLEMS		
64-A210-2 XXXXXXXXXX XXXX	acute exacerbation of COPD		4/1/14 11:55 am PN:6 4/1/14 8:08:39 am	Assessment: () FALL () IAD () ISL () IPROC () IMED () IASPR		
Specialty: L-MED ORANGE Diet: CLEAR LIQ, Tray Allergy: NAPROXEN, ETOPOSID, METOPROLOL, ENAC	03/28/14@14:40 71 yrs. MALE Attending, Andy (A)		BP:133/81 P:74 R:18 T:98.4 PO2:95	SAFETY: (isolation, elopement risk, restraints, critical lab values, fall/risk score _____)		
	888-333-1234 (V) 888-333-4321 (D) Primary, Paula (P)		3/28/14 3:04:57 p HT:70 in-ACTUAL WT:153.8 lb-ACTUAL BMI: 22	SPECIAL NEEDS: (equipment, oxygen, etc.)		
	444-555-9876 (V) 444-555-6789 (D)			Patient's oxygen level is recorded with vitals		
				New Patient Problem categories		

End-of-Shift Report Modifications

- Adds an additional line of header information to the report to clarify the purpose of the various report sections. The new header information includes Situation, Background, Assessment, and Recommendation column headings.
- Includes oxygen levels in the Assessment section where the patient's vitals (Latest Vitals) are displayed.
- Adds categories (Assessment, Safety, and Special Needs) to the Patient Problems section of the report.
- Displays only the last four digits of the patient's Social Security Number (SSN). The full SSN no longer displays.

Includes or excludes the Attending Physician's voice and digital pager numbers by adding the PRINT ATT NUMS ON EOS RPT field (#10.6) to the NURS PARAMETERS file (#213.9) to act as a parameter that controls the display of the Attending Physician contact numbers. Initially, the value is set to NO and Attending Physician contact numbers are not displayed on the report. To display Attending Physician contact numbers on the report, set the value to YES using the Site Parameter File [NURSFL-SITE], which can be found using the following pathway:

Nursing System Manager's Menu [NURS-SYS-MGR]
 Nursing Features (all options) [NURS-ALL]
 Administrative Site File Functions [NURSFL-MENU]
 Site Parameter File [NURSFL-SITE]

Your site might have modified the pathway, so check with your local IT operations if you are having difficulty accessing the option.

```

Select OPTION NAME: NURSING SYSTEM MANAGER'S MENU NURS-SYS-MGR      Nursing System Manager's Menu

 1 Administrator's Menu ...
 2 VA FileMan (Nursing ADP Coordinator) ...
 3 Head Nurse's Menu ...
 4 Nursing Educator's Menu ...
 5 Nursing Features (all options) ...
 6 QA Coordinator's Menu ...
 7 Staff Nurse Menu ...

Select Nursing System Manager's Menu Option: 5 Nursing Features (all options)

 1 Administration Records, Enter/Edit ...
 2 Administration Records, Print ...
 3 Administrative Site File Functions ...
 4 Nursing Education Reports, Print ...
 5 Patient Care Data, Enter/Edit ...
 6 Patient Care Data, Print ...
 7 Clinical Site File Functions ...
 8 QI Data, Enter/Edit ...
 9 Quality Performance Reports ...
10 QI Site Files ...
11 Special Functions ...
ADMT Scheduled Admissions List

Select Nursing Features (all options) Option: 3 Administrative Site File Functions

 1 AMIS 1106 Acuity Edit
 2 Privilege File Edit
 3 Certification File, Edit
 4 FTEE Service Budget (1106b) File, Edit
 5 Load Grade/Step Codes
 6 Nursing Location File, Edit
 7 Print Existing Location File Entries
 8 Service Position File, Edit
 9 Tour of Duty File, Edit
10 Vacancy Reason File Edit
11 Site Parameter File
12 Clinical Background File, Edit
13 Product Line File Edit

Select OPTION NAME: NURSFL-SITE Site Parameter File
Site Parameter File
CNO PRINTER: 710//
PROFESSIONAL PERCENTAGE: 12//
DAY SHIFT ACUTITY TIME: 1500//
EVENING SHIFT ACUTITY TIME: 2300//
NIGHT SHIFT ACUTITY TIME: 0800//
PRODUCT LINE: NO//
MULTI-DIVISIONAL: YES//
PRINT ATT NUMS ON EOS RPT: NO//
NURSING OFFLINE/ONLINE: ON-LINE//
NURSING NEW PERSON FILE ACCESS: ACCESS TO NEW PERSON FILE

```

Navigating to Option NURSFL-SITE to Display Site Parameters

Note: The prompts following “PRINT ATT NUMS ON EOS RPT:NO//” are restricted. The user’s account must be set to “@” in the FILE MANAGER ACCESS CODE field of the NEW PERSON file or the final two prompts will not display.